

Holiday Form



Date: ____ / ____ / ____

My child _____ is going to be on holiday from
Orchard Buds Early Learning Centre.

The last day they require care is ____ / ____ / ____

Their first day back will be ____ / ____ / ____

- I am aware that I need to provide at least 2 weeks' notice for the holiday discount to be applied.
- I am aware that my account must be up to date, and not in arrears to be eligible for the holiday discount.
- I am aware that my child is entitled to 3 weeks holiday on a pro-rata basis, per calendar year (January - December)
- I am aware that I will be charged a retaining fee of 50% of my normal fees for the period my child is on holiday.

Parent/caregiver signature: _____

Management approves of changes: yes / no

Signed: _____ Entered in Discover: ____ / ____ / ____